

Event Reporting Internally Resident

Aid
1&6

First Case Identification

1. Notify clinical lead and request they confirm the symptoms exhibited by the resident (if no clinical lead contact Deputy Manager or Duty Manager whoever is available).
2. Check residents notes. Update with observations and agree next stage protocols i.e. isolation if necessary or possible.
3. Communicate with local teams to identify the last 24—48 hours resident activity in and outside of the community. Risk assess who has been in contact with them and if they are vulnerable.
4. Ensure night and day staff are aware of the potential infection, to be vigilant and raise hand hygiene and PPE awareness.
5. Liaise with regional clinical support nurse or IPC specialist with any questions.

Second Case Identification

1. Confirm with clinical lead.
2. Key Coordinator (IPC Champion, Deputy Manager, Duty Manager) to notify the team to implement standard precautions and enhanced cleaning protocols.
3. Begin outbreak tracker.
4. Email outbreak team - Notification of an outbreak. Include the tracker.
5. Convene an outbreak control team meeting.
6. Communicate with residents that there is an outbreak requesting their support with management of containment processes where they have cognitive capacity.